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# **Statute of the Pupils' Committee of the European School of Brussels I<sup>1</sup>**

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## **PREAMBLE**

### **The CdEs within the European Schools and Naming Conventions**

The right to representation of the pupils of the European Schools is enshrined in the Convention defining the Statute of the European Schools (1994) and the General Rules of the European Schools (Article 38). The right to representation of the pupils is embodied in the Pupils' Committee (henceforth referred to as the PC) in each European School, also called the Comité des Élèves (henceforth referred to as the CdE) in francophone areas. At the European School of Brussels I, henceforth referred to as EEB1 or "the school", the francophone term CdE is used.

The general regulations for the PCs/CdEs are contained within document 2019-01-D-55-en-4 (Election Procedures of the Pupil's Representatives within the European School System) - the present statute can be considered as a local implementation of the above-mentioned document. In it, the role of the PC/CdE is defined as follows:

*"[...] the Pupils' Committee (PC) represents all the pupils of its school. It is a non-profit organisation, democratically elected, independent and recognised by the school community and the different official bodies of the European Schools."*

This statute was written with this ideal in mind - the CdE is an organization by the students, for the students. With regards to the integrity, democracy and ideal functioning of the CdE, it is vital that the CdE strictly adheres to the regulations set out below.

# **Article 1**

## **Aims and Scope of the Statute**

- 1) The Statute needs to be read and understood by each CdE member.
- 2) The Presidency (the President, Vice-President and the Treasurer) is in charge of ensuring that each CdE member receives a copy of and understands the Statute.
- 3) The Statute is binding for each CdE member.
- 4) The Statute needs to be publicly available for all students to read.
- 5) The aim of the Statute is to provide a set of governance rules and directives that allow for the efficient operation of the CdE.
- 6) The Statute can be modified with a 2/3 majority following an officially announced CdE meeting, provided that at least 51% of CdE members are present.
- 7) After its adoption, the new version of the Statute enters into force immediately.
- 8) Any student has the right to ask the CdE for an explanation and rectification (if applicable) should they notice that the CdE does not follow the Statute.
- 9) Any student has the right to suggest a new version of the Statute to the CdE.
- 10) The Statute may not be binding on anyone else than the CdE members, and as such, all such other binding agreements are governed by their separate Memorandum of Understandings (ex. the CdE's room and the CdE's bank account with the APEEE).

## **Article 2**

### **The Structure, Functions and Aims of the CdE**

- 1) The CdE is a non-profit, democratically governed and independent organization working to represent the interests of the students.
- 2) The CdE is the organization of (elected and nominated) students who work in the interests of the students.
- 3) The aim of the CdE is to represent and defend the interests of the students. In that respect, the duties of the CdE are as follows:
  - a) to represent the opinions of the students of EEB1 in its official capacity as an organization in matters concerning the functioning of the school;
  - b) to defend the rights of students and to take up any issues the students may have with the other stakeholders of EEB1;
  - c) to act as a monitoring organization concerning the operation of the school and the rights of the students;
  - d) to act as the voice of students, and to help students at every turn in school life as a vanguard organization;
  - e) to initiate projects on behalf of the students through cooperation with the other stakeholders of EEB1;
  - f) to work with the Conseil Supérieur des Éléves (henceforth referred to as the CoSup) to help students in all the European Schools by voicing the opinion of the students of EEB1;
  - g) to inform the student constituency in its official capacity as a link between the administration and parents about anything deemed necessary insofar as it is affecting the school life of students;
  - h) Should its presence be requested as per Article 44 of the General Rules of the European Schools, to be present and assist students as observers at the Discipline Councils and to assist anywhere else where its presence is requested by students;
  - i) to support and recognize all other autonomous student organizations within the premises of EEB1 after a positive outcome of the applicable voting procedure;
  - j) to ensure the existence of the Class Representatives and to meet with the Class Representatives as per directive 2019-2-17-REFORM-2 (“The Role of Class Representatives”).
- 4) The CdE is composed of members, who then may take up posts or join working groups.
  - a) Only members of the secondary cycle of EEB1 have the right to apply for membership of the CdE, but all members of the secondary cycle of EEB1 have the right to apply for membership of the CdE without exceptions.
    - i) With regards to the divide between the S123 and S4567 years, the S123 are encouraged to assist the and observe the CdE in its duties (after applying to do so) but are not allowed to join it as members.
  - b) The CdE may invite students who are not members of the CdE to its working groups, and volunteers without voting rights may assist the CdE.
  - c) The CdE shall consist of at least six members.

- 5) The Presidency is responsible for setting up meetings with the CdE or otherwise communicating with the CdE so that the CdE is able to effectively carry out its tasks.
  - a) These meetings are open meetings and all stakeholders of the school community can attend them as observers (provided there is space).
- 6) The Memorandum of Understanding between the CdE and the Administration governs the CdE's access to a room in the school.
- 7) Access to the CdE room is controlled by the Presidency, equally the relevant working group or the presidency oversee the hygiene and maintenance of the room.
- 8) The CdE is officially recognized by the school community and the official bodies of the European Schools as per the Preamble, and is invited to attend the following meetings:
  - a) the CoSup, represented by two elected members;
  - b) the Administrative Board, represented by the President and the Vice-President;
  - c) the School Advisory Council, represented by the President and the Vice-President;
  - d) the Educational Council, represented by the President and The Vice-President, in addition to the one elected CdE member from each linguistic section and one from SWALS;
  - e) any other meeting as set up either by the CdE, the APEEE, the APEEE Services, or the administration of EEB1.
  - f) For each of these meetings, the Presidency designates two Rapporteurs by a simple majority vote to produce the required reports of these meetings.

## **Article 3**

### **New Year Procedure, Elections to Posts and Decision Making in the CdE**

- 1) All voting in the CdE may be carried out either secretly or in public depending on whichever method is deemed most appropriate by the Presidency in each case.
- 2) All voting in the CdE is inscribed into the Register of Decisions Taken, which must be available publicly.
- 3) Near the end of a scholastic year, the CdE launches the procedure for electing the President and Vice-President for the next scholastic year.
  - a) The CdE Presidency issues the CdE Certificates to the CdE Members.
    - i) The certificate must be signed by the President, the Vice-President, the Treasurer and the Head Educational Advisor or Deputy Director or Director.
  - b) All candidates run in President and Vice-President pairs, henceforth referred to as candidate pairs.
  - c) Any student from the secondary cycle may propose themselves as candidates for the post of President provided that they are at least 15 years of age as of the first day of the week of their election, and have a comprehensive knowledge of both the CdE Statute and the European Schools system which is to be checked by the Presidency by asking random questions before their election speeches.
    - i) The above applies mutatis mutandis to the post of Vice-President.
    - ii) The Treasurer is elected internally in the CdE after the presidential elections as per Article 3/7.
    - iii) The President, Vice-President and Treasurer (once elected) constitute the Presidency of the CdE.
  - d) The CdE internally elects three candidate pairs from all the candidate pairs.

- i) The candidate pairs with the highest number of votes win by a simple majority vote.
  - ii) One CdE member can only vote for one candidate pair.
- e) Over the summer break, the candidate pairs prepare their campaigns.
  - i) All candidate pairs should have an election program and a poster prepared, which should be made available publicly.
- f) Before the CdE Presidential Election video, or alternatively at the beginning of the video, a List of Achievements is published or read out building on the List of Goals as described in Article 3/6 to the wider student constituency.
- g) The candidate pairs are invited to take part in the Presidential Debate and a CdE Presidential Election video is filmed which are organized in conjunction with the administration at the beginning of the scholastic school year.
- h) Due to the size of our school, the voting is done via Office365.
  - i) Each class watches the CdE Presidential Election video with their headteacher.
  - ii) The voting is carried out secretly and the results are counted by the headteacher.
  - iii) The students should have the option to vote for either of the three candidate pairs or to abstain.
  - iv) The headteacher enters the results into the Office365 form.
    - (1) The number of votes for each candidate pair and the number of abstentions has to be entered into the Office365 form.
  - v) This voting is done over one week to allow all the classes to exercise their right to vote.
  - vi) As such, the Presidency is elected by a direct vote of the secondary cycle.
  - vii) For SWALS, the same procedure must be applied or the most similar procedure considering the possible lack of a headteacher.
- i) The administration, who is impartial, counts the votes and announces the results.
- 4) At the beginning of the scholastic year each class elects a class representative and a deputy class representative by a simple majority vote.
  - a) Each student should read directive 2019-2-17-REFORM-2 (“The Role of Class Representatives”) before applying for the post of class representative or voting.
  - b) After the election of the class representatives is completed, the CdE shall receive a list of all class representatives from each year and section from the administration.
- 5) After the elections described in Article 3/3, the CdE members apply to the Presidency of the newly formed CdE for membership.
  - a) The Presidency is responsible for advertising this opportunity to the wider student constituency.
  - b) The application requirements are as follows:
    - i) The applicant must have a digital account on the preferred platform of communication as set by the Presidency.
    - ii) The applicant must write a motivational letter detailing why and how they want to help the CdE in its tasks as described in Article 2/3, or a in depth text looking into a problem in the school or a solution to a proposed problem.
    - iii) The texts must have a minimum of X words with X being in-between 50 and 300 to be decided by the Presidency at the beginning of the year.
    - iv) The texts must be in English, French, German or any other languages that the Presidency speaks fluently.
    - v) The Presidency must have no reasonable doubt about the motivations or effort of an applicant.
  - c) The Presidency does not have the right to refuse entry of a student to the CdE if said student fulfils the application requirements detailed in Article 3/5/b.

- d) After a period of time, the CdE Sortition Procedure takes care of filtering the members as per Article 3/9.
- 6) Once the CdE is formed, a List of Goals should be produced by the CdE and shall be published and made available to the wider student constituency.
- 7) After the CdE is formed, members are elected/nominated to their posts and working groups are formed as necessary.
  - a) The Presidency of the CdE is inaugurated after they sign their copies of the Statute.
  - b) The CdE elects its members to posts using a simple majority vote, provided the member(s) being elected have volunteered for the post(s).
  - c) Alternatively, the Presidency may nominate members for a post with the only exception being the Treasurer and the two CoSup representatives which must be elected.
  - d) The following mandatory Working Groups shall be created in the CdE:
    - i) the IT Group as per 2019-2-20-GENERAL (“Technical Knowledge Requirements for the IT Group”);
    - ii) the Events Group, which is responsible for the organization of the S123 Discos, any Cake Sales, and the Clothing Line or Hoodies as per 2019-2-14-REFORM-1 (“The Role of the CdE at School Events”) and 2019-2-14-REFORM-3 (“The Procedure of the Hoodie Sales”);
    - iii) the Advice Group, which fulfils the duties of the CdE as described in Article 2/3/b, c, d and h;
    - iv) the Arts and Posters Working Group, which designs posters and cooperates with all of the other Working Groups and the CdE in all matters concerning art;
    - v) the Sports Working Group, which work in close cooperation with the Sports Tournament Organizers;
    - vi) any other Working Groups and their roles that are deemed necessary in the CdE are drawn up ad hoc by the Presidency.
  - e) All Working Groups in the CdE report to the CdE.
  - f) The following mandatory posts shall be created in the CdE:
    - i) the Head of IT;
    - ii) the Head of the Events Group;
    - iii) the Head of the Advice Group;
    - iv) the Treasurer;
      - (1) The Treasurer must be 15 years of age as of the day of his or her election.
    - v) the Head of the Arts and Posters Working Group;
    - vi) the Head of the Sports Working Group;
    - vii) should it be deemed necessary to elect heads, the heads of all other Working Groups as described in Article 3/7;
    - viii) the CoSup representatives as per Article 2/8;
      - (1) The CoSup representatives should be at least 15 years of age as of the day of their elections.
      - (2) They should have have a comprehensive knowledge of both the CdE Statute and the European Schools system which is to be checked by the Presidency at their discretion.
    - ix) the representatives for the Conseil D’Education as per Article 2/8;
    - x) any other posts and their duties which are deemed necessary in the CdE are drawn up ad hoc by directives or simple orders by the Presidency in cases where directives are too time consuming to produce in the short span in which a working group might be needed.
  - g) It is encouraged that all the Working Groups take on the governance structure of collective leadership rather than centralized leadership.



- h) Members may apply to these posts and members may hold multiple posts.
  - i) All mandates last one scholastic year unless re-elected or removed from office as per Article 5.
    - i) The mandate of the Presidency last until the new Presidency is fully elected unless re-elected or removed from office as per Article 5.
- 8) Over the course of the year, the CdE adopts decisions and issues opinions.
- a) Except for the presidential and post Elections, and with the exception of a modification of the Statute, the following procedures ~~are to~~ must be followed in decision making:
    - i) All decisions and opinions must follow 2019-1-29-REFORM (“The Initiation of the CdE Document Template and the Reform”).
    - ii) To that end, all decisions and generally all written communication need to follow the CdE template.
    - iii) To that end, at least 51% of members must be present to vote on decisions which involve the whole CdE.
    - iv) To that end, decisions over projects, decrees or reform documents over the CdE need 2/3 majority approval of the whole CdE.
    - v) To that end, certifications, agendas, general and communication documents can be produced by the Presidency by a simple majority vote.
    - vi) To that end, opinions need the simple majority of the CdE.
    - vii) To that end, reports can be produced by the Presidency with the signature of the Rapporteurs by a simple majority vote of the Presidency and the Rapporteurs.
    - viii) To that end, finances need the approval of the Presidency and the 2/3 majority of the CdE.
      - (1) Before any large (>20% of the total of the financial assets of the CdE) expenditures, a poll needs to be conducted with the CdE’s primary method of communication to ask for the opinion of the wider student constituency.
    - ix) To that end, all decisions adopted shall be ratified by:
      - (1) the addition of the decision to the Register of Decisions Taken;
      - (2) the addition of the document in question to the Archive (through printing, signing and scanning it), with the Ratification information written below it.
      - (3) the Ratification Information consists of the signature of at least one member of the Presidency, the date, the voting procedure used (written, in-person or both) and the voting information (for, against and abstain). It can also include comments.
- 9) The CdE Sortition Procedure takes care of filtering the CdE members.
- a) This procedure can be initiated should it be deemed necessary by the Presidency by a simple majority vote.
  - b) After a period of time by which every member has had the time to prove themselves, which is shortly after the first S123 Disco that takes place as per 2019-2-14-REFORM-1 (“The Role of the CdE at School Events”), a jury of 5 members, including the 3 members Presidency is formed from the CdE.
  - c) The 2 extra jury members are randomly selected from the pool of active CdE members.
  - d) The CdE members are asked to explain what they did for the CdE during this period of time.
  - e) The jury decides on each individual CdE member accused of inactivity and/or activity contrary to the interests of the CdE and of the students and/or failing to comply with the Statute whether they are fit to continue assisting the CdE or not.
  - f) Only the President may overrule the jury should the jury decide to remove a member from the CdE, but nobody may overrule the jury should the jury decide to keep a member in the CdE.

- g) This procedure is separate from the procedure described in Article 5.

## **Article 4**

### **Financial Matters in the CdE**

- 1) In addition to the procedures laid down in Article 3/8, it is stipulated that concerning the storage and spending of financial assets:
  - a) the CdE stores all of its financial assets in either the bank or the CdE room safe;
  - b) the Memorandum of Understanding between the CdE and the APEEE (Parents' Association of EEB1) governs the bank account of the CdE, which is in legal custody of the APEEE;
  - c) other assets can be stored in the CdE Safe or in the locked cupboard in the CdE's room or the special storage room under the main CdE office ;
  - d) assets cannot be stored anywhere else.
- 2) It is further stipulated that the Treasurer of the CdE must keep an accounting document detailing all operations concerning the assets of the CdE, and that this document must be publicly available for any student to read.
- 3) The CdE cannot provide loans to individuals or organizations.
- 4) The process of requisitioning debts from the CdE by individuals can only be started in the scholastic year the expenditure was made.
- 5) The CdE can only be taxed by the CoSup, as long as the CdE is represented on CoSup by representatives elected by the CdE.

## **Article 5**

### **Discipline and Removal from Office in the CdE**

- 1) Should the President, Vice-President, Treasurer or any member of the CdE act in a way contrary to the interests of the CdE or the students, or not fulfil their duties, the CdE may hold a vote of no confidence to remove them from their post – The only legitimate grounds for impeachment of any member of the Presidency are as follows:
  - i) Inactivity, meaning failing to actively pursue the goals of the CdE or of the students
- 2) Acting in contrary to the interests of the CdE or of the students Failing to follow the statute (which is determined by Article 7/4/d) Before such a Vote of No Confidence can take place, the member must have been warned beforehand by the Presidency.
  - a) The Presidency can decide to warn a member of the CdE with a simple majority vote.
  - b) This warning is added into the Archive.
- 3) The no-confidence vote may be initiated at the request of any member of the wider student constituency (including the CdE), with the approval of the school administration (Director or Deputy Director).
- 4) The accused must be made fully aware of the accusations against them and must be given a chance to defend themselves before a vote is taken.
  - a) A meeting must be set up and a disciplinary hearing conducted, which presents both sides of the argument.
  - b) Only after the disciplinary hearing is conducted can the vote of the CdE members begin.
- 5) At least two thirds of the members of the CdE must be present for the vote. Of these, a two thirds majority is necessary to remove the accused from their post.
- 6) After a decision has been taken, the decision is ratified as per Article 3/8.

- 7) If the decision is removal from office, the unfilled position must be filled as fast as possible as per Article 3/7.
  - a) If the President or Vice-President is removed from office an interim President or Vice-President position is drawn up ad hoc by a directive as per Article 3/7 and Article 6.
- 8) This procedure can also be used by any CdE member to resign from their position in the CdE without a disciplinary hearing, with the special nature of the removal indicated when ratifying the decision as per Article 3/8.

## **Article 6**

### **Directives to Follow**

- 1) The CdE may issue directives that complement this Statute, and that describe its provisions in more detail, or that lay down foundations for new organizational structures or projects of the CdE.
- 2) These directives must follow directive 2019-1-29-REFORM (“The Initiation of the CdE Document Template and the Reform”) and must be ratified as per Article 3/8 based on the type of directive.
- 3) After ratification, these directives are considered to have entered into force and are to be taken into consideration.
- 4) These directives can be revoked by the same voting procedure that ratified them.
- 5) The existence of these directives and the directives themselves must be passed on from Presidency to Presidency in the CdE.
- 6) These directives have the same authority as the Statute in everything except their ratification and revocation method.
- 7) These directives must be issued according to the written document template.
- 8) These directives must not be at odds with provisions of the Statute.
- 9) The CdE must have a minimum of 30 people in before such directives may be issued

## **Article 7**

### **Rights and Duties of CdE Members in connection to their Posts**

- 1) The rights of all CdE members are as follows:
  - a) Should a vote arise, all CdE members have the same number of votes. In the case of a tie, the Presidency has the right to decide by a forced simple majority vote (no abstention possible) and should that still result in a tie, the President may cast a tiebreaker vote.
  - b) As all students, all CdE members have the right to freely express themselves and criticize the CdE, the Presidency, the administration of the school or any other stakeholder in our school community.
  - c) All CdE members have the right to receive a certificate at the end of the scholastic year testifying their participation in the CdE should they have passed the sortition procedure.
  - d) All CdE members have the right to be justifiably absent from class in the case of a CdE meeting or an event whereby their presence is required and requested by the Presidency. This right must not be abused. This right is equally recognized by the school administration.
  - e) As all students, all CdE members have the right to question and demand an explanation from any stakeholder of the school on any decision taken, on their opinion on any school matter or procedure followed (right of sondage).
  - f) The CoSup representatives are entitled to reimbursement for their travel costs from the administration.

- g) All CdE members and students have the right to propose directives, statute modifications, projects and initiatives provided that there is time during the relevant meetings on scholastic years.
- 2) The duties of all CdE members are as follows:
- a) All CdE members must act as spokespersons for the CdE and its projects.
  - b) All CdE members must share their opinions and be active in the CdE to an extent.
  - c) All CdE members must put the interest of the CdE and thus of the students before their own personal interests.
  - d) All CdE members must always act to help the CdE achieve its aims as per Article 2/3.
  - e) All CdE members must strive to be well-informed about the working of the European Schools and the CdE and must be informed on the current projects of the CdE.
  - f) All CdE members must follow the CdE statute to the best of their abilities.
  - g) All CdE members must make it to all the CdE meetings and must try their best to aid the CdE except in cases where they can absolutely not for a justifiable reason, to be decided by the Presidency.
  - h) Like the wider student constituency, all CdE members must respect each other and all stakeholders of the schools.
- 3) The duties of class representatives are covered by directive 2019-2-17-REFORM-2 (“The Role of Class Representatives”).
- 4) The duties of the President are as follows:
- a) The President is the main person in charge of the functioning of the CdE.
  - b) They must ensure that the CdE achieves its projects and aims.
  - c) They prepare and preside over meetings.
  - d) They are the main enforcer of the Statute and must adhere to the rules of the Statute. In cases where their conduct in following the statute is widely questioned, the previous Presidency (of the year before) must be consulted to make a ruling, and if found guilty of failing to follow the statute and change their ways after this, it constitutes as grounds for impeachment.
  - e) They must ensure that the directives are followed, and that the CdE Transparency Project is constantly informing students of matters concerning them and the CdE.
  - f) They must be in permanent contact with the administration, the teachers, the staff and the parents.
  - g) They must always be neutral in his/her duties as the President of the CdE.
  - h) They should never impose his or her opinion but must allow debates to occur and a healthy CdE to flourish.
  - i) They must assist at the meetings described in Article 2/8.
- 5) The duties of the Vice-President are as follows:
- a) The Vice-President has the same duties as the President but in the second plane.
  - b) They shall cooperate with the President to help them in their duties.
- 6) The duties of the Treasurer are as follows:
- a) They shall cooperate with the rest of the Presidency to help them in their duties.
  - b) They are responsible for all financial aspects of the CdE.
  - c) They must make sure that all financial regulations described in Article 4 are followed and that the Accounting Document is kept up to date.
  - d) They must be available to sign the expenditure requests as mandated by the CdE.
- 7) The duties of the CoSup representatives are as follows:
- a) The CoSup representatives’ main duty is to represent the opinion of the CdE at CoSup meetings.

- b) As such, it is their duty to inform the Presidency and the CdE of the agenda of the CoSup meetings should they take place.
  - c) As such, it is their duty to represent the opinions produced by the CdE after the CdE has been informed of the agenda at the CoSup.
  - d) As such, the CoSup representatives are not to form their own opinions, provided that the CdE has ratified standpoint on a certain issue.
  - e) If the CdE has not ratified a standpoint on a certain issue, the CoSup representatives are given autonomy to form their own opinions.
  - f) It is also the duty of the CoSup representatives to provide a report of the CoSup meetings that have taken place to the CdE.
- 8) The duties of the Head of IT are as follows:
- a) The Head of IT is responsible for carrying out the tasks in directive 2019-2-20-GENERAL (“Technical Knowledge Requirements for the IT Group”).
  - b) To that end, the Head of IT must possess an understanding of IT that allows for the carrying out of the aforementioned tasks.
- 9) The duties of the Head of the Fun Committee are as follows:
- a) The Head of the Fun Committee is fully responsible for organizing the S123 Discos, any Cake Sales, and is partially responsible for the Clothing Line or Hoodies as per 2019-2-14-REFORM-1 (“The Role of the CdE at School Events”) and 2019-2-14-REFORM-3 (“The Procedure of the Hoodie Sales”) in cooperation with the Presidency of the CdE.
- 10) The duties of the Head of the Advice Group are as follows:
- a) The Head of the Advice Group is responsible for the Advice Group in the CdE, which is aimed at achieving the objectives listed in Article 2/3/b, c, d and h
  - b) As such, a knowledge or interest in law is recommended for this post.
- 11) The duties of the representatives for the Conseil D’Education are as follows:
- a) to consult with the CdE, the students and the class representatives of their linguistic section before the Conseil D’Education based on the agenda of the Conseil D’Education meeting;
  - b) to represent the opinions of their linguistic sections at the Conseil D’Education;
  - c) to assist at any working groups formed at the Conseil D’Education;
  - d) to draft a report of the meeting.
- 12) The duties of the Head of Sports are as follows:
- a) The Head of Sport is given full autonomy over all projects concerning Sports and is encouraged to keep contact with the Sports Tournament Organizers.
- 13) The duties of the Head of Arts and Posters as follows:
- a) The Head of Arts and Posters is responsible for coordinating the designing of posters for projects and events of the CdE in a timely manner as requested by the Presidency, and the coordination of any other project concerning the Arts.

## **Article 8**

### **CdE Transparency**

- 1) The CdE is accountable to the student constituency of EEB1.
- 2) As such, the CdE needs to inform the wider constituency on the work the CdE is doing.
- 3) In addition to the List of Goals and List of Achievements as described in Article 3/6, the CdE needs to periodically publish reports and newsletters to the students, including, but not limited to:

- a) the progress of projects and the status of projects;
  - b) proof of representation via meeting minutes and reports;
  - c) the different meetings that take place in school and reports of those meetings;
  - d) events in school and changes in the system;
  - e) the documents listed in Article 8/11;
  - f) public messages from the CoSup.
- 4) These can be done over email, social media, and the CdE website.
  - 5) The CdE must publish a minimum of 3 reports throughout the year in addition to the List of Goals and List of Achievements.
  - 6) The CdE must also be able to provide information to students about any of those points listed in Article 8/3 on the request of student(s).
  - 7) In addition to Article 8/3, and supported by Article 3/8, the CdE must ask the wider student constituency their opinion on projects, meeting agenda points and expenditures.
  - 8) The Credentials Store document is responsible for storing access to websites, social media profile and more.
  - 9) The Members and Attendance document is responsible for storing the list of members and their attendance at CdE meetings.
  - 10) In cases of force majeure when the Statute or a directive cannot be followed, the reasons for it, the actions taken during it and the divergence from the procedure(s) must be inscribed into the publicly-available Register of Exceptions.
  - 11) The Archive, the Accounting Document, the Register of Exceptions and the Register of Decisions Taken must always be kept public.
    - a) The Archive contains all written documents, research, financial documents, decisions taken produced by the CdE.
    - b) The Archive's non-confidential files must be published either continuously or in the reports as described in Article 8/5.
    - c) The Archive is strongly recommended to be a digital archive.

## **Article 9**

### **Provisions on Democracy, Social Change and CdE Continuity**

- 1) The CdE is a democratic and independent organization.
- 2) As such, it shall not allow any other stakeholder to interfere in its functioning other than the students.
- 3) As such, no regulations can be developed and applied that aim to diminish the democracy and independency of the CdE.
- 4) As such, no regulations can be developed and applied that aim to diminish the role of student representation at EEB1.
- 5) As such, the students and the CdE must be aware of their importance, integrity and voice that they have in the functioning of the school community.
- 6) As such, the students and the CdE must be aware that the CdE is not only about S123 Discos, Cake Sales and Clothing Line or Hoodies.
- 7) As such, the students and the CdE must be aware that their organization is just as integral, if not more, than that of the administration, teachers or parents.
- 8) As such, it is vital that this Statute is followed and that the CdE does not lose its roots as far as integrity goes.

- 9) To that end, the website of the CdE should not only be the blog of the CdE and the Clothing Line or Hoodies webshop, but the independent newspaper of the students of EEB1.
  - a) This newspaper guarantees freedom of expression for the students of EEB1.
  - b) The Presidency and specifically the President is responsible for making sure that this newspaper exists and is publicized in co-operation with the IT working group.
  - c) The Presidency and specifically the President should lead by example in publishing articles on this newspaper.
  - d) The Presidency form the editorial team of this newspaper.
- 10) To that end, the importance of the Advice Group is stressed.

## **Article 10**

### **Continuity and Stability**

- 1) Ensuring the continuity and co-operation in-between different years and presidencies is essential to maintaining the stability and good functioning of the CdE.
  - i) To that end the Archive as described in Article 8/11 must be passed on to successive presidencies with full editing access.
  - ii) To that end it is strongly recommended that data is centralized through the Archive, Social media profiles and emails.
- 2) To that end, the following posts are automatically filled should the individuals replacing them be willing and accepted in the CdE again;
  - i) The Head of Events is automatically replaced by the Deputy-Head of events
  - ii) The Head of the IT group is automatically replaced by the Deputy-Head of the IT group
  - iii) The Head of the Arts and Posters group by the Deputy-Head of the Arts and Posters group
- 3) The Presidency must act as a mentor to all the candidate pairs especially those selected after the Internal elections by seeking to do the following:
  - i) Giving their experience and advice to each of the candidate pairs
  - ii) Facilitating access to knowledge required to run (of the European School System)
  - iii) Moderating the Presidential Presentations/Debates

## **Article 11**

### **Entry into Force**

- 1) This Statute enters into force immediately after its adoption and ratification as per Article 1 and Article 3.
- 2) All Statute modifications enter into force immediately after their adoption and ratification as per Article 1 and Article 3.

## **Annexes**

All annexes, that is the directives mentioned, to this document can be found in the Archive.  
Drafted by László Molnárfi (CdE President 2018-2019) and last edited on the 30<sup>th</sup> of March 2019.  
Re-drafted by Ilan Einstoss Pato (CdE President 2019-2020) and last edited on 6<sup>th</sup> of January 2020.